

**APPLICATION FOR VILLAGE OF FRANKFORT
COMMITTEE/BOARD APPOINTMENT**

Name: _____

Address: _____

Phone: _____

Occupation: _____

Date: _____

Thank you for requesting an application for appointment to a Frankfort Village Committee. Our Village is fortunate to have been served by many dedicated Committee Members who have contributed to the quality of our community.

We ask that you address the following questions. The questions do not have a “right or wrong” answer.

1. This application is for the _____ Committee/Board.
If there are no openings on this committee, I would be interested in serving on another committee: Yes No

2. Why are you interested in becoming a member of this Committee/Board?

3. Please list professional/personal experiences that you feel best qualify you for this appointment.

4. What is your vision for the community? Where do you see Frankfort in 10 years?

5. What are Frankfort's strongest assets?

6. What are Frankfort's most important challenges?

7. How many hours per month do you feel are necessary to do a competent job as a Committee/Board Member? Why?

Date: _____

SIGNED: _____

Village Boards, Commissions & Committees

Applications for citizen appointments to Village of Frankfort Boards, Commissions and Committees are typically submitted by April. With the advice and consent of the Trustees, the Mayor typically makes the appointments by early May. Citizens who are interested in serving should obtain applications from the Village Administration Building at 432 W. Nebraska Street.

Village of Frankfort Committees

Land Use & Policy Committee

The Land Use & Policy Committee consists of the Mayor, Trustees (one as chairperson), and four appointed community members. It meets on an as needed basis, typically 5-6 times per year. The Committee reports directly to the Village Board and offers recommendations to the board about land use (annexation/zoning) and policy (new ordinances/regulations) issues. In 2011, four one-year appointments will be made to the Land Use and Policy Committee.

Community Services Committee

The Community Services Committee consists of the Mayor, Trustees (one as chairperson), and three appointed community members. It meets on an as needed basis, typically 4-5 times per year. The Committee reports directly to the Village Board and offers recommendations to the board about community events and programs. In 2011, three one-year appointments will be made to the Community Services Committee.

Departmental Operations Committee

The Departmental Operations Committee consists of the Mayor, Trustees (one as chairperson), and three appointed community members. It meets on an as needed basis, typically 10-11 times per year. The Committee reports directly to the Village Board and offers recommendations to the board about capital equipment expenditures, infrastructure related projects, and Public Works/Utility related initiatives. In 2011, three one-year appointments will be made to the Departmental Operations Committee.

Economic Development Committee

The Economic Development Committee consists of the Mayor, Trustees (one as chairperson), the Village Clerk, and appointed community members. It meets on an as needed basis, typically 2-3 times per year. The committee reports to the Village Board and offers recommendations to the board about economic development strategies and programs. In 2011, four one-year appointments will be made to the Economic Development Committee.

Financial Affairs Committee

The Financial Affairs Committee consists of the Mayor, Trustees (one as chairperson), Treasurer and three appointed community members. It meets on an as needed basis, typically 3-4 times per year. The Committee reports directly to the Village Board and offers recommendations to the board about the budget, audit and other financial matters. In 2011, three one-year appointments will be made to the Financial Affairs Committee.

Traffic Advisory Committee

The Traffic Advisory Committee consists of the Mayor, the Village Administrator, the Assistant Village Administrator, one Police Department representative, and the Director of Public Works. The Committee provides recommendations to the Departmental Operations Committee about traffic issues. There are no citizen volunteers on this board. In 2011, no new appointments will be made to the Traffic Advisory Committee.

1890's Theme Committee

The 1890's Theme Committee consists of the Mayor, the Village Administrator, and six appointed community members. It meets on an as needed basis, typically 2-4 times per year. The committee reports to the Village Board or Plan Commission and offers recommendations about the architecture and appearance of developments in the downtown commercial district. In 2011, six one-year appointments will be made to the 1890's Theme Committee.

Sign Appeals Committee

The Sign Appeals Committee consists of the Mayor, the Village Administrator, one Trustee, and two appointed community members. It meets on an as needed basis, typically 1-2 times per year. The Committee reports to the Village Board (or Plan Commission upon request), and has the authority to enforce and interpret the sign ordinance and to grant or deny sign ordinance appeals. In 2011, two one-year appointments will be made to the Sign Appeals Committee.

Tree Board

The Tree Board consists of the Mayor, Trustees (one as chairperson), the Director of Public Works, a representative of the Building Department, and three appointed community members. It meets on an as needed basis, typically 1-2 times per year. The board provides recommendations to the Departmental Operations Committee about appropriate planting species and tree maintenance in the village. In 2011, three one-year appointments will be made to the Tree Board.

Downtown Retail Grant Review Committee

The Downtown Retail Grant Review Committee consists of seven residents of the Village of Frankfort with at least one of the members being an employee of the Village. The appointed members shall annually elect a chairperson from within the group to serve during the term of the one year appointment. It meets on an as needed basis, typically 3-4 times per year. The committee reviews applications for funding under the auspices of the Downtown Retail Grant Program and provides recommendations to the Village Board regarding funding. In 2011, seven one-year appointments will be made to the Downtown Retail Grant Review Committee.

Downtown Frankfort Partnership Committee

The Downtown Frankfort Partnership Liaison consists of the Mayor, Trustees and six downtown Frankfort business property owners or downtown Frankfort business owners or downtown Frankfort residents. The Committee meets on an as needed basis, typically 10-12 times per year. The committee seeks opportunities to improve business opportunities in downtown Frankfort. In 2011, six one year appointments will be made to the Downtown Frankfort Partnership Committee.

Village of Frankfort Boards/Commissions

Plan Commission/Zoning Board of Appeals

The Plan Commission/Zoning Board of Appeals is created by state law. The Mayor appoints the seven-member commission with the advice and consent of the Trustees. One person is designated the chairperson. The commission meets on the 2nd and 4th Thursdays of every month. Commissioners review planning related issues such as rezoning, variance, special use, PUD (Planned Unit Development) and subdivision requests. When required, they hold public hearings on those issues. In 2011, three three-year appointments will be made to the Plan Commission/Zoning Board of Appeals.

Board of Fire and Police Commissioners

The Board of Fire and Police Commissioners is created by state law. The Mayor appoints the three members, one of which is designated as the chairperson. The Commissioners meet as needed, about 10-12 times per year. The Commissioners have the authority to hire, fire and discipline police officers. In 2011, one three-year appointment will be made to the Fire and Police Commission Board.

Frankfort Police Pension Board

The Police Pension Board consists of the Village Treasurer, two elected police officer representatives, one retiree representative, and two appointed community members. The Board meets on a quarterly basis. The Board is responsible for managing the police department pension fund. In 2011, one two-year appointment will be made to the Pension Board.

911 Board

A member of the Village Board may be appointed to serve as the Frankfort representative on the Lincoln-Way 911 board. In 2011, one one-year appointment may be made from the Village Board.