

VILLAGE OF FRANKFORT  
LAND USE AND POLICY COMMITTEE MINUTES  
May 12, 2010

CALL TO ORDER

Chairman Kevin Egan called the meeting of the Land Use and Policy Committee to order on May 12, 2010, at 5:19 p.m., at the Village Administration Building, 432 W. Nebraska Street.

ROLL CALL

Land Use and Policy Committee members in attendance were Mayor Jim Holland, Chairman Kevin Egan, Alicia Hanlon, Don Lorenz, and Paul Slade. Others in attendance included Trustee Mike Stevens, Village Administrator Jerry Ducay, Police Chief Rob Piscia; Asst. Village Administrator Howard Sloan, Commander John Burica; Community Relations Manager Mary Canino; Community Development/Building Director Jeff Cook, Keith Ogle, Bryan Bruns; Kent Brunner, Steve and Dawn Hussey.

APPROVAL OF THE MINUTES (March 10, 2010)

Member Lorenz made a motion (#1), seconded by Trustee Stevens, to approve the minutes of the Land Use and Policy Committee for March 10, 2010, as presented. The motion was unanimously approved.

POLICE DEPARTMENT: RESOLUTION OPPOSING USE OF 911 FUNDS - APPROVAL

A resolution was presented by Police Chief Piscia opposing the use of 911 funds for the building of a new Will County dispatch center. Instead, the Lincoln-Way Executive Board and the Executive Board of EastCom Communication Center have suggested that funding be allocated for the operation of our existing centers.

Mr. Piscia requested the committee forward a recommendation to the Village Board adopting the resolution opposing the use of 911 surcharge funds for a new emergency dispatch center.

Member Hanlon made a motion (#2), seconded by Trustee Stevens, to approve the resolution. The motion was approved by all present except Member Lorenz, who abstained. As a member of the Fire District Board, Member Lorenz stated it his intention to refrain from voting on the measure until it comes before the Fire District Board as an action item.

USE OF PUBLIC PROPERTY/STREETS FOR EVENTS - DISCUSSION

Mary Canino gave the committee members an overview on how various special events, particularly run/walk events, are handled by different communities. She presented information

from Aurora, Bolingbrook, Naperville and Orland Park to the committee on the processes and guidelines they implement in handling such events.

A question was asked about the number of run/walk events that take place in the Village. Ms. Canino responded that it is five to six run events per year.

Staff was instructed to develop policy guidelines for special run events and bring this item back for discussion at a future meeting.

#### ELECTRONIC MAP ADVANCEMENT PROGRAM

Jeff Cook presented his memo on the procedure to implement address changes along Frankfort's arterial roads. He noted that positive feedback was received from all property owners but one on the re-addressing process. Mr. Cook further noted that two changes were made to the draft resolution. One change was the deletion of a duplicate entry for 685 N. LaGrange Road. For the second correction, 9459 W. Lincoln Highway Unit 4 was changed to 9451 W. Lincoln Highway, not 9449 W. Lincoln Highway as presented in the draft resolution and exhibits.

Mr. Cook mentioned staff is coordinating data-sharing with E911, Police and Fire, the United States Post Office and other organizations. He requested the committee to recommend the Address Reassignment Resolution for approval by the Village Board.

Member Slade made a motion (#3), seconded by Member Hanlon, to forward a recommendation to the Village Board to adopt the Address Reassignment Resolution. The motion was approved by all present.

#### FLAGSTONE SUBDIVISION COVENANTS & RESTRICTIONS AMENDMENT – APPROVAL

Staff presented an amendment to the committee regarding Flagstone Subdivision's covenants and restrictions. The Flagstone homeowner's association does not permit fences to extend beyond the building setback line. Owners of 22528 N. Pebble Lake Ct, however, successfully petitioned two-thirds of the owners in the subdivision to make a specific amendment to the covenants to permit a length of fence connecting their home and the existing neighbor's fence. For the change to take effect, the homeowner association requests Village approval of the covenant amendment.

It was the consensus of the committee to approve the proposed specific amendment to the Flagstone covenants, as presented.

## OTHER BUSINESS

### ***One North White Street RFP***

Mr. Ducaay stated there was a published request for proposal for the One North White Street property. Proposals are due by May 24, 2010 at 10:00 a.m. He noted the public notice was published in the *SouthtownStar*, *Frankfort Station* and distributed to interested parties.

### ***eMAP Sign Replacement Funding***

Jeff Cook brought up for discussion the need of property owners with engraved, stone address signs that will need to be replaced following address correction. Mr. Cook inquired if some type of village funding or matching funds for this endeavor will be considered. There was no interest by the committee to commit public funds for this purpose at this time.

### ***Recycling Dumping Grounds***

There was a brief discussion regarding recycling and making the public works garage a drop-off point for old and outdated computers. Mayor Holland explained there are specific drop-off sites in Will County provided by the Will County Land Use Department that will take hazardous materials and computers. He further noted that Lincoln-Way is also going to have a collection day this month.

### ***Business Clean-up of Parkways***

It was brought up that various businesses in the downtown district have not done a good job in keeping the parkways in front of business locations clear of weeds and garbage. The Mayor suggested that summer interns be assigned the areas for clean up. It was further suggested that the Village send business owners a letter asking them to participate in maintaining the parkway areas in front of their businesses.

## ADJOURNMENT

Mayor Holland made a motion (#3), seconded by Trustee Heath, to adjourn the May 12, 2010 meeting of the Land Use and Policy Committee at 6:15 p.m. The motion was unanimously approved.

Recorded by (via tape): Jerry Ducaay

Transcribed by: Debbie Cox