

VILLAGE OF FRANKFORT
DEPARTMENTAL OPERATIONS COMMITTEE MEETING MINUTES
November 12, 2008

CALL TO ORDER

Chairman Dick Trevarthan called the Departmental Operations Committee meeting to order at 6:20 p.m. on Wednesday, September 12, 2008, at the Village Administration Building, 432 W. Nebraska Street.

ROLL CALL

Committee members present included Mayor Jim Holland, Chairman Dick Trevarthan, Don Sues and Keith Ogle. Others in attendance were Trustee Mike Stevens, Village Administrator Jerry Ducay, Asst. Village Administrator Howard Sloan; Commander John Burica, Supt. of Public Works Terry Kestel, Building Director Craig Eyer; Supt. of Wastewater Mark McCluskey, Water Superintendent Dan Drummond, Aaron Fundich from Robinson Engineering and resident Terry Briese.

APPROVAL OF MINUTES (September 12, 2008)

Trustee Stevens made a motion (#1), seconded by Mayor Holland, to approve the minutes of September 12, 2008, as presented. The motion was unanimously approved.

RUANE ANNEXATION AGREEMENT AND RECAPTURE REQUEST FOR EAST POINTE BUSINESS PARK SANITARY SEWER OVER SIZING: DISCUSSION

Howard Sloan gave a presentation explaining Village staff verified that the sanitary sewer over sizing cost at the East Pointe Business Park is appropriate. The over sizing cost reimbursement was requested by Ruane Construction. The Village has tentatively agreed to the over sizing cost request for reimbursement to Ruane in the amount of \$110,513.00. The Village, however, seeks to amend the annexation agreement for the Mark Ruane property on Harlem Avenue, to clarify the existing uses on the property and address compliance issues. Several issues relating to storage and operation of business-related equipment on the site have caused complaints to be voiced by neighbors in the area.

Mr. Sloan noted he has not heard back from Mr. Ruane since their correspondence two weeks ago. It was the consensus of the committee to table further discussion until additional information becomes available.

POLICE DEPARTMENT PROPERTY/EQUIPMENT DISPOSAL: APPROVAL

Police Commander Burica presented the committee with a list of surplus police property for disposal. The list included outdated or damaged equipment and confiscated vehicles with high mileage.

Trustee Stevens made a motion (#2), seconded by Member Ogle, to recommend Village Board approval of the disposal of the surplus property via Ordinance. The motion was approved by all present.

FOREST PRESERVE DISTRICT OF WILL COUNTY

A. License Agreement Amendment for Jackson Creek Relocation: Approval

B. Public Right-of-Way for Steger Road Easement: Approval

Howard Sloan gave the committee an update to the projects regarding the relocation of Jackson Creek and improvements to Steger Road. The committee reviewed the amended License Agreement No. 07-24, which includes additional land for stock piling soils and a Public Right-of-Way Easement Agreement for conveyance of right-of-way along Steger Road fronting the former Smego and Kampe Farm property.

Mr. Sloan noted the license agreement for the creek relocation runs to the Village for five (5) years and the right-of-way easement for 99 years. He further noted that no cost is incurred by the Village of Frankfort for either document.

The committee asked questions regarding the Steger Road project and the relocation of Jackson Creek. Staff mentioned that the projects are part of the Village's partnership with the Forest Preserve and the preservation of large tracts of land in the area.

Trustee Trevarthan made a motion (#3), seconded by Trustee Stevens, to recommend Village Board approval of the amendment to License Agreement No. 07-24 and to authorize execution of the Public Right-of-Way Easement Agreement. Both agreements are between the Village and the Forest Preserve District of Will County. The motion was approved by all present.

PUBLIC WORKS DEPARTMENT UPDATE

Terry Kestel provided a report for the Public Works Department and talked about the arrival of a new front-end loader. He stated the department is waiting on the arrival of the Vactor truck. He also reported on the delivery of salt for the upcoming winter season.

UTILITIES DEPARTMENT UPDATE

A. IEPA Notification of Lead Action Level Exceedance: Discussion

Dan Drummond provided the committee with a historic overview of the Village's sampling for lead in drinking water and how the program has developed over the years. It was further explained that the water is monitored for lead as a result of lead service lines and lead solder on copper piping in individual homes, and not a reflection of the presence of lead in the municipal water supply.

Jerry Ducay reported that he has corresponded with the IEPA regarding a request to have the previous test results invalidated and to re-test the area. The Village is awaiting the IEPA's response to its re-test request.

Mark McCluskey presented an update on the sewer department's efforts to walk sewer lines that were in floodplain areas. He stated several manhole frames were knocked off or below grade, which allowed infiltration into our system.

Jerry Ducay reported on the Route 30 water main and stated that final payment is being withheld until a leak investigation is completed.

B. Utility Findings-of-Fact: Status Report

Howard Sloan gave a status update on the utility Findings-of-Fact in support of an Ordinance limiting utility connection to only properties annexed to the Village.

Village Attorney George Mahoney requested that a formal report be conducted in support of the Ordinance that outlines all of the different impacts that are held by those properties in our utility system. The report is presently in draft form.

OTHER BUSINESS

A. 2009 Meeting and Holiday Calendar: Approval

The committee reviewed the proposed 2009 meeting and holiday calendar. The observance of the Dr. King holiday on the third Monday in January will become a new Village holiday in 2009. The observance will require changing the January 19th Village Board meeting to Tuesday, January 20. In addition, the regular third Monday meeting in April will change from April 20 to April 27 to accommodate budget approval.

Mayor Holland made a motion (#4), seconded by Member Ogle, to approve the 2009 calendar as presented with the two meeting date changes. The motion was approved by all present.

B. FEMA Flooding Letter

Mr. Sloan presented a letter to the committee from FEMA regarding recent flooding in town. He was happy to report that only one property in a Special Flood Hazard Area reported damage.

ADJOURNMENT

Hearing no further business, Trustee Stevens made a motion (#5), seconded by Chairperson Trevarthan, to adjourn the Departmental Operations Committee meeting at 7:30 p.m. The motion was unanimously approved.

Recorded by: Jerry Ducay (via tape)

Transcribed by: Debbie Cox