

VILLAGE OF FRANKFORT
1890'S THEME COMMITTEE MEETING MINUTES
December 8, 2010

CALL TO ORDER

Mayor Jim Holland called the 1890's Theme Committee meeting to order at 6:30 p.m. on Wednesday, December 8, 2010, at the Village Administration Building, 432 W. Nebraska Street.

ROLL CALL

Committee members present included Mayor Jim Holland, Kim Ogle, Marcia Steward, Dianne Schultz, Bette Bulmer, Chris Rosolowski. and Planning Supervisor Zach Brown.

APPROVAL OF MINUTES – March 10 2010

Member Schultz made a motion (#1), seconded by Member Ogle, to approve the 1890's Theme Committee minutes of March 10, 2010, as presented. The motion was unanimously approved.

SIGN ORDINANCE REVISIONS

Senior Planner Brown presented an overview of the modifications noting that the proposed changes pertained to the permitting process, signage for businesses with frontage along the Old Plank Road Trail and temporary a-frame signs. Mr. Brown noted that the revisions had been reviewed by the Plan Commission and the Downtown Frankfort Partnership.

Members discussed the role of the 1890's Committee in the permitting process and agreed that the majority of the signage approvals could be handled at a staff level. Staff noted that any sign that is inconsistent with the established character of the downtown would be brought to the Committee for review prior to permit issuance.

Committee members discussed allowing wall signage for those businesses with frontage along the Old Plank Road Trail. Members agreed that signage was appropriate in these locations as the trail experiences a significant amount of pedestrian and cyclist traffic, similar to a main point of ingress egress. Staff noted that all multitenant buildings along the trail would be required to develop a uniform sign plan so as to ensure a cohesive look

Members discussed a-frame signs noting that they are appropriate and would add character to the Historic District. Committee members agreed that regulating the location and duration of the signs was necessary. Sign materials were discussed with members expressing a preference for wood or decorative metal and noting plastic signs were inappropriate. Discussion ensued regarding the changeable copy area of the signs. Members agreed that dry erase boards and individual removable lettering was inappropriate stating a preference for chalkboard. The Committee requested that a provision be added to the ordinance stating that signs must be maintained in like new condition.

OTHER BUSINESS

Staff presented redevelopment concept plans for the Village's property at One North White Street noting that the concept #1 was the preferred concept selected by the Plan Commission. Members were generally supportive of the preferred concept and staff noted that detailed site and architectural plans would be presented to the Committee at the time of redevelopment. Member Steward questioned potential impacts to the Prairie Park noting that it is an environmentally sensitive area. Staff noted that with the exception of the ROW houses at the eastern end of the property all areas proposed for redeveloped are currently developed in some capacity.

A motion (#2) to adjourn the 1890's Theme Committee portion of the joint meeting was made by Member Ogle, seconded by Member Bulmer, at 7:24 p.m. The motion was unanimously approved by voice vote.

Transcribed by: Zachary Brown